



## CONVERSION OF SALARIES

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Use the following guidelines for conversion of salaries:

Converting from a monthly to hourly rate: multiply by 12 and divide by 1950 (37.5 hour week) or 2080 (40 hour week).

Converting from hourly to salaried: multiply by 1950 (37.5 hour week) or 2080 (40 hour week) and divide by 12.

Converting from 37.5 hours per week to 40 hours per week: multiply by 12 to get the annual salary and divide by 1950 to get the hourly rate. Then multiply the hourly rate by 2080 and divide by 12 to get the new monthly rate. For example: \$1,500/mo. (37.5 hour work week)  $\times 12 = \$18,000 \div 1950 = 9.231$  (hourly rate).  $9.231 \times 2080$  (40 hour work week)  $= \$19,200.48 \div 12 = \$1,600.04$ , which is the new monthly rate for a 40 hour work week.

Converting from 40 hours per week to 37.5 hours per week: multiply the monthly salary by 12 and divide by 2080 to get the new hourly rate. Then multiply the hourly rate by 1950 and divide by 12 to get the new monthly rate based on a 37.5 hour work week. For example: \$1,600.04/mo. (40 hour work week)  $\times 12 = \$19,200.48 \div 2080 = 9.231$  (hourly rate based on 37.5).  $9.231 \times 1950$  (37.5 hour work week)  $= \$18,000.45 \div 12 = \$1,500.04$ , which is the new monthly rate based on 37.5 hours worked per week.